

Agreed Minutes on Procedural Details

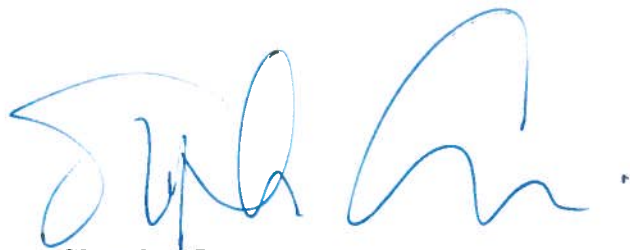
With reference to paragraph 7 of the Exchange of Notes between the United Nations Development Programme (hereinafter referred to as “UNDP”) and the Government of Japan (hereinafter referred to as “the Government”), dated November 13, 2014, in relation to the Project for Early Recovery of Social Services and Peace-building in Donetsk and Lugansk Oblasts which contributes to conflict prevention and peace-building in Ukraine (hereinafter referred to as “the Project”), the representatives of the authority concerned of UNDP and the Government agreed upon the following procedural details:

1. With respect to paragraph 2 of the said Exchange of Notes, UNDP shall notify in writing the Government of the name of the bank and the number of UNDP’s account immediately after the entry into force of the said Exchange of Notes.
2. The Products and Services as well as the Expenditures referred to in sub-paragraph (1) of paragraph 4 of the said Exchange of Notes are those enumerated in Appendix.
3. With respect to paragraphs 5 and 6 of the said Exchange of Notes:
 - (1) UNDP shall attach, if possible, photographs taken at the Project sites, to the financial and operational report referred to in sub-paragraph (1) of paragraph 6 of the said Exchange of Notes.
 - (2) UNDP shall pay due consideration to co-operation with Japanese non-governmental organisations in implementing the Project; and
 - (3) UNDP shall enable, within its powers, the missions which may be sent by the Government, to observe and study the activities under the Project.

Kyiv, November 13, 2014



Neal WALKER
UN Resident Coordinator
and UNDP Resident Representative
in Ukraine



Shigeki SUMI
Ambassador Extraordinary and
Plenipotentiary of Japan
to Ukraine

List of Eligible Products and Services

Following products and services will be purchased only to implement the Project.

- * Products and services necessary for the construction/rehabilitation of facilities
- * Materials and equipments necessary for facilities
- * Staff expenses (including salary, insurance and living)
- * Shelter package
- * Travel expenses (local and international, including accommodation and per diems)
- * Vehicles (bicycles and motorbikes, including maintenance and running cost) and transport cost
- * Communication fee (including telephones, mobile phone, transceiver, satellite connection, fax and internet access.)
- * Office supplies (including UPSs, copy machines, scanners, desks, chairs, cabinets, projectors, generators, air conditioners, stabilizers, etc)
- * Computers and printers (including hardware and software)
- * Network, data and power wiring
- * Necessary materials and equipments
- * Registration cost
- * Posters, leaflets and pamphlets
- * Publicity
- * Seminars, meeting and workshops
- * Training
- * Surveys
- * Translation
- * Printing
- * Audit
- * UNDP's agency fees